

**THE HANDLOOM EXPORT PROMOTION COUNCIL, CHENNAI - 34**  
**APPLICATION FORM FOR PARTICIPATION IN FAIRS ABROAD**

Name of the Fair		
Name of the Company		
Address of the Company		
Mob (+91- Number)		
Tel (+91-Area code- Number)		
Fax (+91-Area code- Number)		
Email		
Website		
Name & Designation of the key Executive		
Membership Registration No. & Date (Please enclose a certificate copy)	SSI /NON-SSI	
IEC No. (Import & Export Code)		
Whether renewed for the annual Year (2019-20)	Yes / No	
Total export performance in the preceding financial year (2018-19) or 2017-18		
Are you filing the export returns regularly	Yes / No	
Are you going to sell only stock lot	Yes / No	
Whether you have applied through any of your Associate / Group organisation for participation in this event? If yes, Name of the organization		
Whether you have participated in this fair earlier, if so, specify the year(s) of participation		
Number of event (s) participated	1)	
through the council for the last 3 years	2)	
( 2016-17; 2017-18;2018-19)*	3)	
	4)	
*Attach a separate sheet if required	5)	
Total Number of times participated through Council for this fair till last year		
Number of event (s) participated	1)	
through the council for the current year	2)	
from April 2019 onwards	3)	
Products for display		
Space area required	Area in Sq.mtr	Normal/Corner
(Specify, if corner stand is required)		

Date:

Signature of the applicant with seal

## **TERMS & CONDITIONS FOR INTERNATIONAL FAIR**

Firms desirous of participating should apply in writing to HEPC in the Prescribed form (attached) together with a D.D / Multicity Cheque payable at Par towards participation fee

1. Selection of participants will be done as per the following criteria:
  - a. Export turnover and product acceptability.
  - b. Suitability for export
  - c. preference will be given to first time member exporters of handloom products / IHB holders provided their applications are received on or before stipulated date mentioned in the circular
  - d. Only one fair participation in a calendar month
2. HEPC reserves the right to reject any application for participation without assigning any reason thereof.
3. HEPC will make allocation of available space in the show premises at its discretion and its decision to this regard will be final and binding on all.
4. Participant who acquires space through either the Fair organizers or through any other source will not be considered for participation and if it is found that they have indulged in such activities, they will be debarred in future for 3 consecutive years from participating in the events organized by HEPC.
5. Participant who acquires space through false information is liable to repay the grant amount and also be debarred in future for 3 consecutive years from participating in the events organized by HEPC
6. Participant shall make their own arrangements for dispatching the exhibits for display and bringing them back to India after display.
7. Participant shall not be allowed to remove the exhibits during the show without specific written permission from HEPC.
8. Participants shall refrain from activities such as
  - Open display of price tags on samples on display in their booth
  - Sale of stock lot in their booth
  - Encroaching on AISLE area and other activities which affect co-exhibitors
  - Sublet the allotted stall
9. Participants will adhere to such other regulations as may be prescribed by the Fair Authorities/Council.
10. In the unlikely event of postponement/cancellation of the Show, HEPC shall be under no liability to compensate expenditure, if any, incurred by the participants.
11. HEPC will not be responsible for any damage or loss of exhibits during transit or during the fair.
12. No refund of participation fee will be made by HEPC under any circumstances excepting in the case of non-participation by HEPC.
13. In the event of violation of Rules of fair authorities/council by a participant, Fair authorities / HEPC shall have the right to close down the stall of the participant concerned immediately.
14. Those who had already participated 3 times in the fair through HEPC are not eligible for the grant – in – aid under D.C.(HL) / MAI scheme They will be requested to pay full participation fee.
15. Participants will be required to make their own arrangement for issue of Visa. Council will, however, issue Visa recommendation letter in respect of two persons for each of the participating companies and no requests for refund of participation charges will be entertained on account of Visa refusal by the host country.
16. Participants are also required to furnish information regarding value of business generated through this fair participation during 6 months – one-year period after fair participation

## **DECLARATION**

We have studied the rules for participation carefully and we agree to abide by the same. We also declare that we have not availed any other Government Assistance from any other sources.

**Date Place**

**Name & Signature of the authorized Representative of the firm**