



Monthly Newsletter

HANDLOOM EXPORT

Vol. I No.9 Rs. 50

December 2018



THE HANDLOOM EXPORT PROMOTION COUNCIL

Proposed Calendar of Events 2018 - 2019

Sl. No.	Name of the Event	Date	Status/Remarks*
1	Hong Kong International Home textiles& Furnishing Fair, Hong Kong	20-23 April 2018	Completed
2	Global Indian Festival, Kuala Lumpur	9 - 17 June 2018	Completed
3	India Home Furnishing fair, Japan	18 - 20 July 2018	Completed
4	Inter textile SHANGHAI home textiles, Shanghai	27-30 August 2018	Completed
5	Sourcing at Magic, Las Vegas, USA	12-15 August 2018	Completed
6	India Trend Fair, Tokyo, Japan	19-21 September 2018	Completed
7	WHOS NEXT, Paris, France	7-10 September 2018	Completed
8	IHGF Delhi	October 2018	Completed
9	International Sourcing Expo, Sydney, Australia	20-22 November 2018	Completed
10	Heimtextil, Frankfurt, Germany	8-11 January 2019	Registration Closed
11	Domotex, Hannover, Germany	11-14 January 2019	Registration Closed
12	WHO's NEXT, Paris, France	18-21 January 2019	Registration Closed
13	Sourcing at Magic, Las Vegas, USA	4-7 February 2019	Registration Open
14	Ambiente, Frankfurt, Germany	8-12 February 2019	Registration Closed
15	Domotex, Atlanta, USA	February 28-March 2, 2019	Registration Open (Subject to space Confirmation)

* Status as on 30.12.2018



HANDLOOM EXPORT

Newsletter of Handloom
Export Promotion Council
December 2018 Vol.L No.9



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For Advertisement in this Newsletter
please contact the Council at hepc@hepcindia.com

Dear Members,

India has achieved significant improvement in its ranking in the world bank report “Doing Business Report 2019”. As a result of continued performance, India has recorded a jump to 77th position in 2018 against its rank of 100 in 2017 among 190 countries assessed by the world bank. In pursuance to “Ease of doing Business” initiative of the government, Department of revenue has launched e-SANCHIT web portal for eliminating the requirement for traders to submit hard copies of documents relating to import/export. Exporters are requested to get acquainted with e-SANCHIT portal to upload the supporting documents and if exporters find any difficulty in doing so may kindly be intimated to the Council to take necessary action.



With an aim to expand and explore the export market, in order to provide marketing platform to member exporters, apart from organising international exhibitions abroad, Council is organising India Textiles Sourcing Fair 2019 during 16-18 Feb'19 at Delhi. I am happy to state that the response from members for participation as well the efforts taken by the Council in mobilising buyers are positive.

The handloom export for the period April-Nov'18 grew by 0.15% in rupee terms compared with same period during last year and is bit encouraging. The product segment of fabric, floor covering and clothing accessories have shown growth by 51.76%, 3.25% and 9% respectively in rupee term and the madeups segment has shown negative growth by 6.79% in rupee term. In the global market, with the changing economic condition and customers choice, Research & Development, product diversification according to buyer's taste will be the key factors to boost exports. The handloom segment, with its significant character of adaptability to often change in designs, can occupy a prominent place in the global textile trade.

With warm regards,



Dr. K.N. Prabhu,
Chairman

“COLOR TRENDS 2019, VISUAL MERCHANDISING & INDIA TEXTILES SOURCING FAIR 2019”

Handloom Export Promotion Council (HEPC) in association with Panipat Exporters Association and Handloom Exports Manufacturers Association, Panipat has organized a Seminar on 01.12.18 at Hotel Gold, Panipat on “Color Trends 2019, Visual Merchandising and India Textiles Sourcing Fair 2019” to sensitize the Handloom industry about the colour forecast for the forthcoming Autumn & Winter seasons and to promote India Textiles Sourcing Fair (ITSF) to be held in New Delhi from 16th to 18th February 2019.

The Seminar was chaired by Shri S.B.Deepak Kumar IAS, Executive Director, HEPC, Shri Lalit Goel, Executive Committee Member & President, Panipat Exporters Association and Shri Ramesh Verma, Executive Committee Member and President, Handloom Exports Manufacturers Association. Shri Aseem Pahwa, Chartered Accountant, Panipat Exporters Association has delivered welcome address. In his welcome address he has assured full cooperation of the Association to promote ITSF. Shri S.B.Deepak Kumar IAS, Executive Director in his key note address stated that HEPC is extending full support and promote handloom Industry and requested the member exporters to participate in India Textiles Sourcing Fair 2019. There were 40 member exporters have participated in the Seminar.

On our request National Institute of Fashion Technology (NIFT), New Delhi has deputed Asso. Prof. Savita Sheoran Rana, for this event. HEPC acknowledge the curtsy by NIFT with thanks. Asso. Prof. Savita Sheoran Rana has made a power point presentation on “Color Trends 2019 and Visual Merchandising”. In which she briefed the Colour Themes and described the key trends with colour palettes for fabrics, Home Textiles and Floor coverings. During the interaction, various queries have been raised by participants and she has provided inputs/clarification to all the queries.

Shri Lakshmi Narayan, Assistant Director, HEPC has made a power point presentation on ITSF, 2019. He has also explained the details of Venue, Product details, buyers’ details, stall rent etc. for ITSF 2019. He has requested all the members to participate in ITSF 2019.

Few Press reporters have also attended the seminar. Executive Director, HEPC has also briefed the Press on activities of HEPC and ITSF 2019 and a News clipping is furnished below.



पानीपत, एक्सपोर्ट प्रमोशन काउंसिल को लेकर आयोजित मीटिंग में उपस्थित एक्सपोर्टर्स। फोटो | भास्कर

द हैंडलूम एक्पोर्ट प्रमोशन काउंसिल ने ट्रेड फेयर को लेकर किया विचार-विमर्श

भास्कर न्यूज़ | पानीपत

द हैंडलूम एक्पोर्ट प्रमोशन काउंसिल (एचईपीसी) ने शनिवार को सेमिनार आयोजित किया गया। फरवरी माह में दिल्ली में लगने वाले ट्रेड फेयर के लिए व्याचारियों ने साथ विचार-विमर्श किया। बैठक में व्याचारियों ने अलग-अलग दृष्टी का बंटवारा किया। एसबी दीपक कुमार (आईएएस) ने बताया कि ये इवेंट इंडिया टेक्सटाइल सोर्सिंग फेयर के नाम से आयोजित होगा। जोकि फरवरी 16 से 18 तक आयोजित किया जाएगा। ये दिल्ली के द लीला ऐबीएस कॉन्वेंशन होटल में किया जाएगा। इसमें प्रमुख रूप से टेबल लाइन, वेडवेलन, किचन लीनन, फर्निशिंग एनीमेंट्स, पर्दे, फ्लोर कवर, वाल हैंगिंग सहित

टेक्सटाइल की आइटम प्रमुख रूप से रहेगी। पानीपत एक्सपोर्टर्स एसोसिएशन के असोम पहावा ने बताया कि पानीपत टेक्सटाइल का हब है।

पिछले कुछ सालों में टेक्सटाइल को लेकर नित्य ही नए-नए प्रयोग किए जा रहे हैं। ताकि इस कारोबार को पंख लगाए जा सकें। एक्सपोर्टर्स एसोसिएशन के प्रधान ललित गोयल ने बताया कि टेक्सटाइल उद्योग को देखते हुए आधुनिक मशीनों को प्रयोग में लाया जा रहा है। 4डी प्रिंट भी पानीपत में किया जाने लगा है। इसके साथ ही 2019 में किस रंग का ट्रेड रहेगा। इसके लिए अभी से तैयारियां शुरू कर दी गई हैं। इस मौके पर अशोक गुप्ता, हेमा के प्रधान रमेश वर्मा, रमेश चुध, विभु पालीवाल आदि मौजूद रहे।

Report

Shri Ramesh Verma, Executive Committee Member and President, Handloom Exports Manufacturers Association has delivered a Vote of thanks and requested HEPC to organize the seminar much earlier, so that participants can get more time to implement ideas during the production of samples. All the participants have expressed their satisfaction on the seminar and thanked HEPC for providing vital inputs for successful participation in forthcoming fairs/Exhibitions.





- Shri Lakshmi Narayan, Assistant Director

MSME SUPPORT AND OUTREACH INITIATIVES

The Government of India has launched an initiative to support MSMEs through credit plus services. It was launched formally by the Hon'ble Prime Minister of India on 2nd November 2018 at New Delhi. As per the direction received from Department of Commerce, Govt. of India Council has been participated 100 days MSME Outreach & Niryat Bandhu Program on 12th December 2018 at Raghunathganj, Murshidabad. West Bengal.

The program was jointly organised by O/o. DGFT, Kolkata & O/o. Assistant Commissioner, GST, Berhampur at MirzapurTantSramikResham Bayan SilpiSamabaya Samiti Ltd., Mirzapur, Raghunathganj, Murshibda.

Shri A.K. Sinha, Dy. DGFT has made a presentation on Niryat Bandhu, also he has briefed about the various schemes of DGFT & explained the procedure to obtain Import Export Code.

Shri K.S. Chakrabarti, Asst. Commissioner, GST, Bolpurmade a power point presentation about GST registration procedures, documents & refunds.

Shri C.D. More, Executive, HEPC has made a power point presentation & briefed about Export Trends, Council activities, Calendar of events for the year 2018-19 & procedure to obtain membership of the Council with its benefits to members. Further, also briefed about our India Textiles Sourcing Fair, New Delhi & informed them that Societies/Clusters/IHB holders are eligible for additional 50% subsidy to enter the export market through interaction with foreign buyers/ buying agents.

The program was attended by about 50-60 participants from Mirzapur, Murshidabad.





- Chandrakant D. More
Executive

MSME OUTREACH PROGRAM IN GAYA DISTRICT, BIHAR

Director General of Foreign Trade and Punjab National Bank have organized a MSME Outreach mega camp at Jamune Bhagwanpur (Gaya -Tekari Rd) under block Chandauti, Gayaon 28.12.2018 with Shri Kishori Chaudhary, DDC, Gaya Districtas chief guest for the event.

The following activities took place in the special mega camp.

1. Distribution of weavers' identity cards
2. Distribution of Yarn Passbook
3. Enrollment in Skill up gradation HSS work shed
4. Enrollment in Handloom Mark
5. Enrollment in India Handloom Brand
6. Enrollment in e-commerce.
7. Enrollment in PMJJY and PMSBY
8. Mudra and MSME loan application collection and sanction.

9. Dissemination of Handloom Export Promotion Schemes.

The following officials have addressed the gathering explaining their activities for the benefit of weavers

1	Mr. Lokesh Kumar Singh, EPFO, Patna
2	Mr. Anupam Kumar, Deputy Director General of Foreign Trade, Mumbai
3	Mr. R.P. Rajalingam, Handloom Export Promotion Council, New Delhi
4	Mr. R. Mahalingam, Head of department, Punjab National Bank, Gaya
5	Mr. Raj Kumar Sharma, General Manager, District Industries Centre
6	Mr. HiraLal, Deputy Director, Weavers Service Centre, Bhagalpur
7	Mr. R.G. Poddar, L.D.M., P.N.B, Gaya
8	Mr. Kailash Pal, Public Representative

News clipping covered the mega camp

हस्तकरघा से जुड़े बुनकरों को हैंडलूम मार्क के लिए दिया गया आवेदन

गया। चंदौती प्रखंड के भगवानपुर जमुने गांव में शुक्रवार को भारत सरकार वित्तीय सेवा विभाग एवं लघु, सूक्ष्म, मध्यम उद्योग मंत्रालय द्वारा मेगा शिविर लगाया गया। इस शिविर में हस्तकरघा से जुड़े बुनकरों का बुनकर पहचान पत्र के आवेदन के साथ धागा व पासबुक का वितरण किया गया।



- R.P.Rajalingam

e-SANCHIT

As part of “Ease of doing business” initiative, with the objective of reducing physical interface of customs and regulatory agencies and the trade (importers/exporters), e- SANCHIT was launched by the Central Board of Excise & Customs (CBEC). It is mainly for paperless processing, uploading of supporting documents to facilitate the trading across borders.

The '**India Customs Single Window**' would allow importers and exporters, the facility to lodge their clearance documents online at a single point only. Required permissions, if any, from other regulatory agencies would be obtained online without the trader having to approach these agencies (Plant quarantine information system, Food safety and standards authority of India, Drug Controller General, Wildlife crime control Bureau, Textile Committee, Animal Quarantine and Certification service, EPCs, etc.). The Single Window Interface for Trade (SWIFT), would reduce interface with Governmental agencies, dwell time and the cost of doing business. CBEC had already executed major projects to automate Customs clearance processes and provide electronic data interchange (EDI) with all agencies.

Steps to upload documents

1. Login into ICEGATE website.
2. Access the e-SANCHIT application as provided in Menu.
3. Upload document by clicking on Upload Documents button
4. Validate all PDF documents by using valid Digital Signature.

Points to be considered before uploading in digital format.

1. Scanned documents should be clean in pdf.
2. Resolution should not be less than 200 dpi.
3. The file size should not be more than 75kb/A4 size page.
4. One document size should be upto 1 MB
5. If file size is more than 1 MB in volume, then it should be spilt and uploaded as two or more documents.

The detailed step by step procedure is given for electronic document upload. It can also be viewed in https://www.icegate.gov.in/Download/eSANCHIT_Step_by_Step_Procedure_updated.pdf

eSANCHIT – Step-by-Step Procedure for electronic document upload

The following steps are the step by step procedures involved in uploading of the supporting documents:

Step 1: Prepare Supporting Documents in digital format

Before uploading the document, the importer, exporter, Customs broker (referred to hereinafter as 'submitter') may ensure that the document is rendered into a PDF/A format (ISO 19005-2). The submitter may choose from among the following courses of action:

- (a) The submitter may obtain the document in a PDF/A format (ISO 19005-2) directly from the document issuer. For example, the submitter may ask the document issuer (seller, exporter, airlines, shipping lines, regulatory authority etc) to render their documents in the PDF at source and deliver them to the submitter electronically, instead of sending a facsimile or a scanned image of the document. This should be possible if the document issuer uses computers to generate documents.
- (b) In case the document issuer does not use automated systems/computers or for some other reason, it is not possible to generate PDF copies at source, and the submitter receives the documents in hardcopy or as a facsimile, the submitter may scan the document into a PDF format. In scanning the document, the following qualitative aspects may be kept in mind:
 - (i) The resolution should not be less than 200 dpi in black and white
 - (ii) The file size should not be more than 75 kb/ A4 size page.
 - (iii) Ideally, one document (e.g. and invoice or a packing list) shall be rendered into one pdf file regardless of the number of pages in the document. Given that the maximum permissible file-size is 1 MB, this would allow the submitter to upload a supporting document which is up to 13 pages long. If a supporting document is more than 1MB in volume, then it should be split and uploaded as two or more documents.
 - (iv) No stapler marks or punch-hole marks on the document should be visible. If stapler marks or punch-hole marks are unavoidable, the submitter shall ensure that these marks are on the margins and are at a clear distance away from the content in the document.
 - (v) While scanning the document, it must be ensured that the document was not placed in the scanner with a fold. For scanners with a roller feed, it should be ensured that there are no folds in the image as result of the action of the rollers.
 - (vi) The content in the document should not be skewed in any direction.
 - (vii) There should be no dark patches either in the source document or in the image.
 - (viii) The letters should not be elongated or compressed (as it happens during facsimile transmission).
 - (ix) If a document is stapled or bound in some way, before scanning, the individual pages should be being taken apart and then fed into the scanner sequentially in pages.
- (ii) Whether the submitter renders supporting documents into pdf using either using (a) or (b) above, he/she must preview the document in order to ensure that the document is clear and legible. In order to ensure that the document is legible and of proper quality, the submitter may also use automatic image quality assessment tools.
- (iii) The submitter should digitally sign the PDF document using the digital signature certificate registered on ICEGATE. In doing so, the submitter acknowledges that the document is legible and authentic. Taking note of the content and the context of the supporting document, the submitter should save the file with a distinct name and save the file in a location that is readily accessed. It is advisable for the submitter to link this information to his own electronic system of records (RES package), which used to prepare the electronic files for submission to ICEGATE.

Step 2: ICEGATE Login

Only those who are registered on ICEGATE along with a digital signature certificate can upload supporting documents in electronic format.

Step 3: Click on eSANCHIT

Thereafter, the submitter should click on the link **e-SANCHIT** (<https://icegate.gov.in/dms>) on ICEGATE. This link will take the submitter to a web page where the documents can be uploaded. Kindly note that without logging in, a user will not be allowed to access e-Sanchit.

Step 4: Click on the Upload Document Button.

Welcome : DUMMYHPBACUSER (HPBACUSER)

Upload Documents Validate Document

Uploaded document details

File Name	IRN	Start Date	Digital Sign Validated	Document Type	Action
No items found.					

Search Criteria

DRN : IRN :

Document Types :

From Date : To Date :

Show Items 10

File Name	DRN	IRN	Upload Date	Document Type
No items found.				

User needs to click on Upload Document button to upload PDF

At a time, the user can upload a batch of 5 documents.

Import: File Selection

Selected Files :

Choose file No file chosen
 Choose file No file chosen
 Choose file No file chosen
 Choose file No file chosen
 Choose file No file chosen

Document Validation Prerequisite...

1. Max allowed File size is 1 MB.
2. Supported format is PDF only.
3. Max File(s) limit is 5 Files per DRN.
4. All File should not be with same name.
5. Digitally verified file will be uploaded successfully.

Finish Cancel

If the document fails to meet the restriction on document size and type, the system will display appropriate comments instantly against each file indicating the exact error.

Step 5: Click Validate Document button to validate the digital signature against each document.

The screenshot shows the SANCHIT web application interface. At the top, there is a header with the SANCHIT logo and the text 'e-STORAGE AND COMPUTERISED HANDLING OF INDIRECT TAX DOCUMENTS'. Below the header, there is a navigation bar with buttons for 'Upload Documents', 'Validate Document', and 'Submit Document'. The main content area is divided into two sections. On the left, there is a table titled 'Uploaded document details' with columns for 'File Name', 'DRN', 'IRN', 'Start Date', 'Digital Sign Validated', and 'Action'. The table contains three rows of data. On the right, there is a 'Search Criteria' section with input fields for 'DRN', 'IRN', 'Document Types', 'From Date', and 'To Date', along with a 'Search Document' button. A blue callout box with a white border and a blue arrow pointing to the 'Validate Document' button contains the text: 'User needs to click on Validate Document to verify Digital Signature'.

The user must verify the file in respect of digital signature affixed on it by pressing the 'validate' button on the screen. Without completing the validation, the document will not be ready for the next action i.e., **“Submit Document”**

Step 6: Using the dropdown, select the document type you wish to upload.

Make sure that the document is in pdf and should be digitally signed by the same user who has logged in.

The screenshot shows the SANCHIT web application interface. At the top, there is a header with the SANCHIT logo and the text 'e-STORAGE AND COMPUTERISED HANDLING OF INDIRECT TAX DOCUMENTS'. Below the header, there is a navigation bar with buttons for 'Upload Documents', 'Validate Document', and 'Submit Document'. The main content area is divided into two sections. On the left, there is a table titled 'Uploaded document details' with columns for 'File Name', 'DRN', 'IRN', 'Start Date', 'Digital Sign Validated', and 'Action'. The table contains three rows of data. On the right, there is a 'Search Criteria' section with input fields for 'DRN', 'IRN', 'Document Types', 'From Date', and 'To Date', along with a 'Search Document' button. A blue callout box with a white border and a blue arrow pointing to the 'Document Types' dropdown menu contains the text: 'Select the document type from dropdown. This should be done for all uploaded documents.' The dropdown menu is open, showing a list of document types such as '001000-Certificate of analysis', '001002-Lab analysis Report', '001003-Blood Analysis Report', etc.

Once the documents are uploaded, the system will prompt the user to select the document type from a dropdown list. This list is also published on ICEGATE as part of the 'Single Window Code-map Directory'.

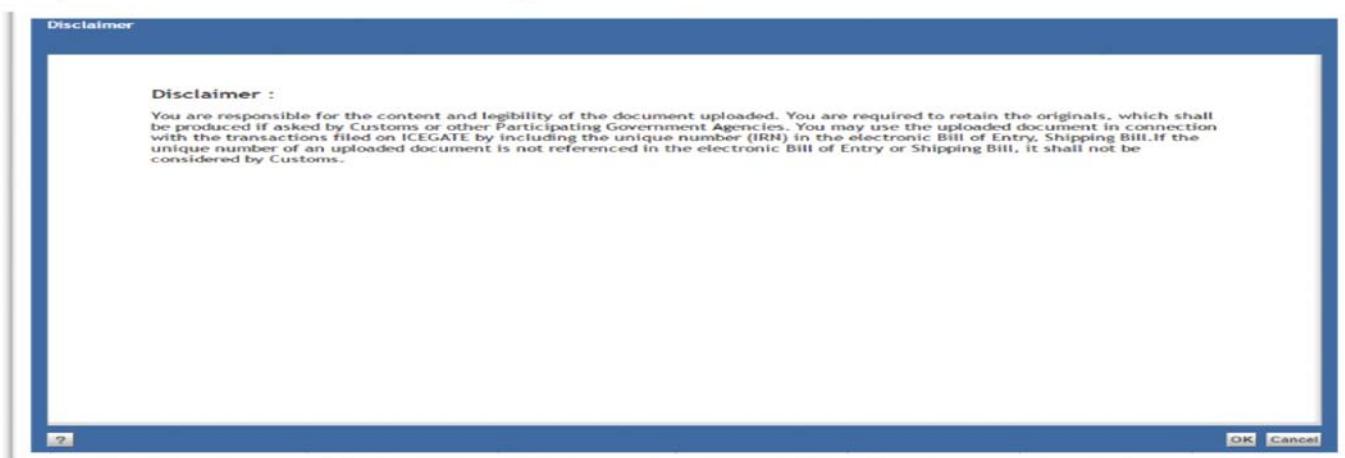
Step 7: Click “submit document” button to submit up to 5 documents

The submitter should click the submit document button.

If the document fails to meet the restriction on document size and type, the system will display appropriate comments instantly against each file indicating the exact error. The submitter should rectify the error and upload the file again.

If the file upload is successful, the system will generate a unique number called IRN, which will be displayed on the web-page and also transmitted to the user as a structured message from ICEGATE. The submitter may incorporate the data including the filename and the unique number in his system of records (eg RES package). ICEGATE users can also view the documents uploaded by them.

Step 8: Press OK to acknowledge the disclaimer

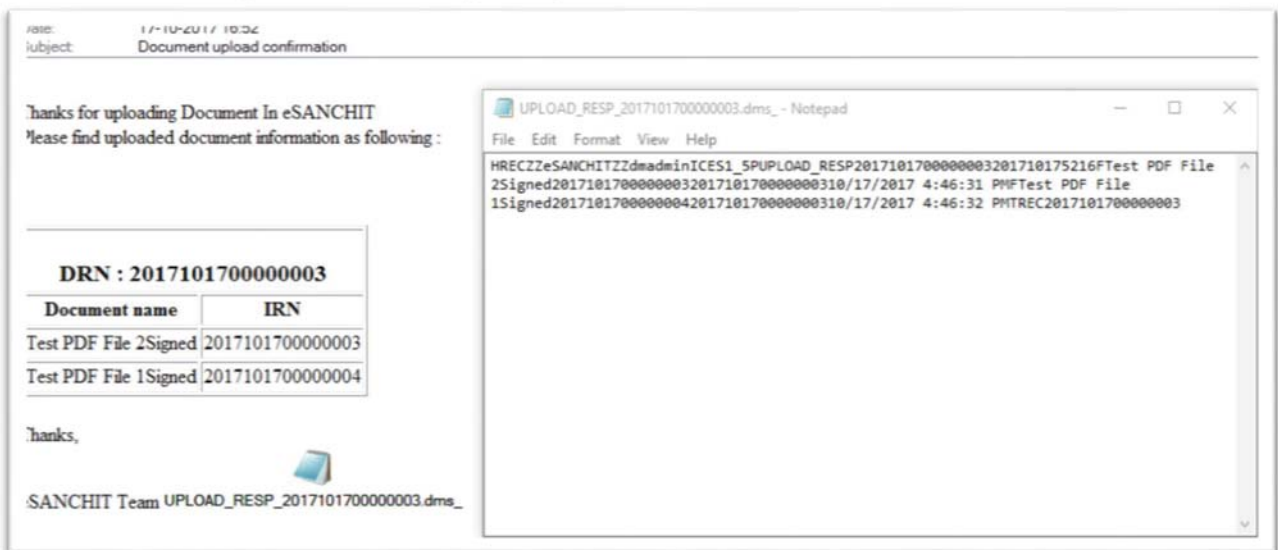


Response by eSANCHIT

Result 1: System will generate the IRN and DRN, which can be viewed online.

File Name	DRN	IRN	Start Date	Digital Sign Validated	Document Type
Test PDF File 2Signed	2017101700000003	2017101700000003	10/17/2017 4:46:31 PM	Successfully Verified	004000-Test report
Test PDF File 1Signed	2017101700000003	2017101700000004	10/17/2017 4:46:32 PM	Successfully Verified	0110FS-Specimen Copy of Label

Result 2: System will also generate a structured flat file containing IRN and DRN, which can be integrated into RES package



STRUCTURE OF THE FILE NAME OF THE ATTACHMENT

UPLOAD_RESP_<DRN>.dms_

STRUCTURE OF THE CONTENT OF THE ATTACHMENT

```
HREC^]ZZ^]MYEDOCS^]ZZ^]<ICEGATE_ID>^]ICES1_5^]P^]P^]UPLOAD_RESP^]<DRN>^]
SYSTEMDATE^]SYSTEMTIME [New line character]
F^] <FILENAME> ^] <IRN> ^] <DRN> ^]<UPLOADDATETIME> [Newline character]
F^] <FILENAME> ^] <IRN> ^] <DRN> ^]<UPLOADDATETIME> [Newline character]
F^] <FILENAME> ^] <IRN> ^] <DRN> ^]<UPLOADDATETIME> [Newline character]
F^] <FILENAME> ^] <IRN> ^] <DRN> ^]<UPLOADDATETIME> [Newline character]
TREC^] <DRN>
```

NOTE:

Line starting with HREC is the header record.

Line starting with TREC is the trailer record.

In between header record and the trailer record are the data records containing the IRN, DRN, and upload date/time.

Characters in RED colour can be hardcoded. Items in GREEN must be generated for the particular document upload.

All records are followed by a record delimiter which is a **newline character**, (may be copied from the sample file);

Field delimiter: ASCII Chr 29: ^]

SYSTEMDATE needs to be entered in YYYYMMDD format

SYSTEMTIME needs to be entered in MMHH format

UPLOADDATETIME may be in whatever format it is displayed on the DMS upload page screen

Step 9: Using uploaded documents in Bills of Entry / Shipping Bills

The submitter should upload all the required supporting documents as per procedure described above in relation to a transaction e.g. a Bill of Entry or a Shipping Bill. The list of mandatory documents for export/ import of goods from/ into India have already been notified by DGFT notification No. 08/2015-2020 dated 4th June 2015 i.e.

- Bill of Lading / Airway Bill
- Commercial Invoice

- Packing List / OR as per CBEC Circular No. 01/15-Customs dated 12/01/2015. Commercial Invoice cum Packing List would also be accepted.

Other than above, supporting documents to be uploaded will depend on the commodity imported, notification claimed and Participating Government Agency (PGA) requirement. The Compulsory Compliance Requirements provide information on the Supporting documents required for different items in the Bill of Entry, which may be viewed online.

These uploaded documents may be linked to the corresponding Bill of Entry or the Shipping Bill by filling out the mandatory details in the appropriate section in the electronic format in the Bill of Entry or Shipping Bill in the separate section titled <Table> *Supporting Docs*. The following fields are required to be filed in the <Table> Supporting Docs of the Integrated Declaration:

- **Invoice serial number and Item sr. no:** If the supporting document pertains to all items in an invoice, then the invoice and item no. will both be indicated as "0". But if an invoice and item pertains to a particular item, then the invoice serial number and item serial number may be indicated.
- **Unique Number – For this use the IRN (Image Reference Number):** The Customs Broker/Importer receives this unique number when he digitally signs a digital copy of a document in pdf format (scanned from hardcopy or otherwise rendered into pdf) and submits the supporting document to ICEGATE. This will be auto-generated by when ICEGATE completes the upload process.
- **Document type code:** All supporting documents which are submitted by Customs Broker / importer have a document type. Use the appropriate code for the document type code for the document referenced by the unique number. Directory is already provided on ICEGATE website under Single Window tab.
- **Document issuing party code:** Optional field. Presently, this field is not validated.
- **Document issuing party name and address:** Name and address of the party that has issued the document.
- **Document reference number:** This is the actual number of the document use by the document issuer.
 - If the supporting document is a license, then the Document Referene Number would be the License Number.
 - If the supporting document is a Permit, then please enter the Permit Number in this field.
 - If the supporting document is a Certificate – eg Certificate of Analysis or Certificate of Origin, please enter the Certificate Number.
 - If it the supporting document is the invoice or Bill of Lading, this number, please use the same number that was quoted elsewhere in the Bill of Entry.
 - This Number is **not to be confused with the DRN**, which is received from ICEGATE in response to the uploading of a document.
- **Place of issue:** Name of the city/town where the Document was issued.
- **Document issue date.** This is the document date – for example, if the document is a Certificate, please mention the date of issue of the Certificate
- **Document expiry date.** - In case, the document has a validity date, please mention that date. In case there is no validity or expiry mentioned in the document, you may leave this field blank.
- **Document beneficiary party name and address:** Name and address of the party in whose name document is issued. Usually the document is issued in the name of importer. However, if the document is issued in the name of a party other than importer, name and address of that party needs to be mentioned.
- **Document beneficiary party code:** If the document type is a registration, license, certificate or a permit, indicate the IE Code of the party which is shown as the beneficiary of this document.

Article

Once the Bill of Entry is submitted into the system, Customs Officers or officers of Participating Government Agencies who wish to view the Bill of entry or Shipping Bill along with the supporting documents, can do so using appropriate screens in the Indian Customs EDI System.

Please note that the above data fields, some of which are optional, are crucial for the PGAs. If the importer/Broker keeps these data fields blank, they may be asked by the PGAs to provide this data into the Table through an amendment. In particular, please take note of the requirements specified in the following table where data from application forms of PGAs will be obtained in the <Table>Supporting Document of the Integrated Declaration in the following manner:

S.No.	PGA Form Name	Filed Name in the Agency Form	Field Name in <Table>Supporting Document
1.	"ADC Sheet for import of Drugs" by Drug Controller	<ul style="list-style-type: none"> • Import License No. & Valid Date, • (Form-10/ Form-11/ Adv.Lic.No/ 100% EOU) Number, • Any Permission/ Endorsement letter, • Import License No. & Date, • RC no. in case of Cosmetics, • Label 	14, 15 & 22
2.	"ADC Sheet for import of Drugs" by Drug Controller	<ul style="list-style-type: none"> • Validity of Import Permission 	25
3.	"Application for import of Livestock and Livestock products" & by AQCS	<ul style="list-style-type: none"> • Sanitary Import Permit, • Import Export License, • Health Certificate, • Fumigation Certificate/ Test Report, • Laboratory Letter Report, • Plant Registration Copy 	14, 15 & 22
4.	"Application for import of Pet Animals, Aquatic/ Other Animals, Birds & Poultry (Chicks)" by AQCS	<ul style="list-style-type: none"> • Health Certificate, • Ticket (if any), • SIP/ DGFT License No. (if any), • Laboratory Letter Report 	14, 15 & 22
5.	"Application for Pre/ Post Shipment Examination" by WCCB	<ul style="list-style-type: none"> • CITES Exemption/ Export/ Re-Export permit/ LPC Number & Date 	14, 15 & 22
6.	"Form PQ 15 – Application for quarantine inspection and clearance of Imported Plants/ Plant Products and (Others) Cargo" by PQIS	<ul style="list-style-type: none"> • Import Permit, • Phytosanitary Certificate, • Fumigation Certificate (if any), • Certificate of Origin (if any) 	14, 15 & 22
7.	"Form PQ 15 – Application for quarantine inspection and clearance of Imported Plants/ Plant Products and (Others) Cargo" by PQIS	<ul style="list-style-type: none"> • Date of Import Permit, • Date of Phytosanitary Certificate 	24
8.	"Import NOC application" by FSSAI	<ul style="list-style-type: none"> • Certificate of Analysis form Country of Origin, • Country of Origin Certificate, • Specimen copy of label. • FSSAI License No. 	14, 15 & 22

(Source : CBIC)

Circular No 21/2018-Customs

**F.No. 450/148/2015-Cus-IV
Government of India
Ministry of Finance
Department of Revenue
(Central Board of Indirect Taxes and Customs)**

Room No. 229 A, North Block, New Delhi

Dated: 30th August, 2018

To

Chief Commissioners of Customs, New Delhi
Chief Commissioners of Customs, Chennai

Sir,

Subject: Pilot Implementation of Paperless Processing under SWIFT-Uploading of Supporting Documents (eSANCHIT) in Exports – reg.

Successful implementation of Paperless Processing/eSANCHIT under Single Window Interface for Facilitation of Trade in case of Imports has been acclaimed by all stakeholders. Now with the objective of reducing physical interface between Customs/regulatory agencies & the trade and to increase the speed of clearance in Exports, it is proposed to introduce a facility to upload digitally signed supporting documents on a pilot basis at Air Cargo complex, New Delhi and Chennai Customs House. The pilot will cover all types of exports under ICES. After the completion of the pilot, the facility will be extended to all ICES locations. On a voluntary basis, members of the trade may use this facility to upload the supporting documents concerning Shipping Bills that may be filed on or after 01.09.2018. After 15 days of the launch of the facility, a review will be carried out, and thereafter, it will be introduced as a mandatory requirement. For this pilot, the following procedure will apply:

Uploading supporting documents

2. The procedure for eSANCHIT on the export side is similar to the one prescribed for eSANCHIT in imports vide Circular No. 40/2017 dated 13.10.2017. Briefly, salient features are described as below: -

2.1 For uploading supporting documents on ICEGATE, the authorized persons must Open ICEGATE URL <https://www.icegate.gov.in/>, click on Login/Signup button for login into ICEGATE by using his/her access credentials and then click on eSANCHIT link provided in left vertical menu to redirect on eSANCHIT. The step-by-step procedure for upload of supporting documents is also provided on the ICEGATE website. While preparing a job for submission on ICEGATE in their respective Remote EDI Systems (RES), the authorized persons must ensure that they have uploaded all the necessary supporting documents. A facility has also been provided on ICEGATE to the authorized persons to access and view the documents uploaded by them.

2.2. In case the authorized person seeks to provide a document after the generation of the Shipping Bill number, he/she may first upload the document on ICEGATE, obtain a unique ID Image Reference number (IRN) for the document and link that document with the corresponding Shipping Bill by submitting an amendment at the Service Centre. This procedure will also apply when the authorized person submits a document in response to a query raised by Customs for a Shipping Bill.

Assessment & Document Verification

2.3. Once a Shipping Bill has been filed, Customs officers will be able to access the uploaded electronic versions of supporting documents while viewing or assessing the Shipping Bill on ICES. During assessment, ICES provides for a query to be raised in order to call for additional documents or information. In response to a query, supporting documents can be uploaded online by following the procedure described in para 2.2 above. All documents required for the purposes of assessment would be viewed online. In due course, the facility to view supporting documents will also be extended to officers of the Participating Government Agencies (PGAs).

Goods Registration, Examination & Let Export Order (LEO)

2.4. After filing of the Shipping Bill, the authorized person (e.g. Exporter/Customs Broker) may with his self—assessed copy of the Shipping Bill, approach the designated place for goods registration, document verification and LEO. In case goods are to be examined, the officer examining goods may record the results of inspection/examination online on ICES.

Other features to be Pilot-tested

4. In consultation with the stakeholders, in the course of the pilot, the following features will be taken-up for pilot-testing:

(a) Upload of supporting documents for Shipping Bills which are filed through the Service Centers.

(b) Presently, electronic copies of Let Export Orders and assessed copies of Shipping Bills are delivered online to the Custodians and authorized persons. In the course of the pilot, digital signatures will be applied on these messages and not copies of Shipping Bills.

5. The Shipping Bill (Electronic Integrated Declaration) Regulation, 2011, provide for the authorized person to submit digitally signed electronic integrated declarations (Shipping Bills) and supporting documents and dispenses with the need for trade to submit the corresponding hardcopies. The Regulations also provide that the authorized person shall retain, for a period of 5 years from the date of acceptance of the Shipping Bill, all supporting documents in original, which were used or relied upon by him in submitting the electronic integrated declaration. and shall produce them before Customs or other Government agencies in connection with any action or proceedings under the Customs Act 1962 or any other law for the time being in force.



6. Chief Commissioners of Customs Delhi and Chennai are requested to issue public notices. To facilitate smooth roll out of pilot, feedback and queries may be addressed by email to babulameena.irs@gov.in and nsm.ices@icegate.gov.in. References in hardcopy may be sent to Commissioner (Single Window), HUDCO Vishala Building, B — Wing, Bhikaji Cama Place, R.K. Puram, New Delhi — 110066.


Yours sincerely,



(Maninder Kumar)
OSD (Cus IV)

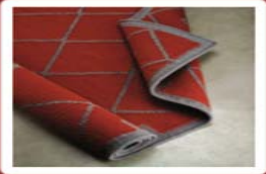





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